

APPLICATION GUIDELINE 2024



Fukui Language Academy

3-1-21 Gakuen, Fukui City, Fukui Prefecture, Japan 910-0028

TEL 0776-89-1017 FAX 0776-89-1081

URL: <https://fla.ac.jp> E-Mail: info@fla.ac.jp

FOR STUDENT VISA

1. The course entering further education

The course begins on	Course Length	Japanese level for admission	Japanese proficiency test
April	2 years	A person who has completed the beginner's level (about N5)	A test about 50%
July	1 and 9 months	A person who has completed the beginner's level (about N5)	A test 75% or more
October	1 and half year	A person who has completed the beginner's level (about N4)	A test about 90% B test about 50%

* The Japanese proficiency test is an online test originally developed by Fukui Language Academy.

* Standard Japanese level for admission: based on the Japanese proficiency test.

	Morning Class	Afternoon Class
1	09:00-09:45	13:20-14:05
2	09:45-10:30	14:05-14:50
3	10:40-11:25	15:00-15:45
4	11:25-12:10	15:45-16:30

*Four (4) one-hour lessons a day, Twenty (20) hours a week (Mon – Fri).

There is morning or afternoon classes that you will be assigned to base on your Japanese level.

2. Number of Applications to be Accepted

A maximum of **240** students will be accepted per semester. The application for school admission will be closed as soon as the number of participants reached the limit.

3. Requirements for School Admission

1. A person who finished a 12-year school education or its equivalent course in a foreign country.
2. A person who is deemed to have the ability to pay the tuition fee and one's cost of living during his/her stay in Japan.
3. A person who should be recognized by the principal for a sound mind in a sound body that is able to follow the Japanese laws.
4. 18 years old and above.

4. **The application periods**

School Admission Date	Application period
April 2024	01/08/2023 – 30/09/2023
July 2024	01/12/2023 – 30/01//2024
October 2024	01/02/2024 – 30/03/2024

5. **Selection Method**

- (1) Document examination based on application documents
- (2) Interview (including online)
- (3) Taking the Japanese Level proficiency Test (online)

* We will focus on checking the reasons for attending school (the purpose of studying abroad in Japan). Please be sure to write in detail.

* A transcript of the academic background and courses which you taken will also be the criteria for selection.

* A separate 14-day free online basic review course (optional) will be provided. A person who has completed the course will reflect the results in the selection.

6. **Application Method**

1. The applicant or a *representative/guarantor shall submit an application to the school.
2. If the applicant and/or the guarantor are not in Japan, kindly send your application to the school by post.

*A representative/guarantor is someone who will watch over the applicant during the study program.

7. **Application Location and Reception Time**

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Mon-Fri 09:00~17:30

8. **Required Fees: Japanese Currency 円**

Course length	Entrance Fee	Text cost	Facilities cost	Tuition Fee	Total
2 years	110,000	110,000	110,000	1,584,000	1,914,000
1 year 9 months	110,000	96,250	96,250	1,386,000	1,688,500
1 ½ years	110,000	82,500	82,500	1,188,000	1,463,000

REMINDERS: A partial payment shall be settled before the school admission. Kindly see the table below for the breakdown.

1 year	110,000	55,000	55,000	792,000	1,012,000
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(1) In principle, the tuition fee must be settled in a lump sum for one year before the school admission.

(2) The admission fee is valid for two years. Fees are subject to change.

(3) Please inquire if you wish to pay in installments.

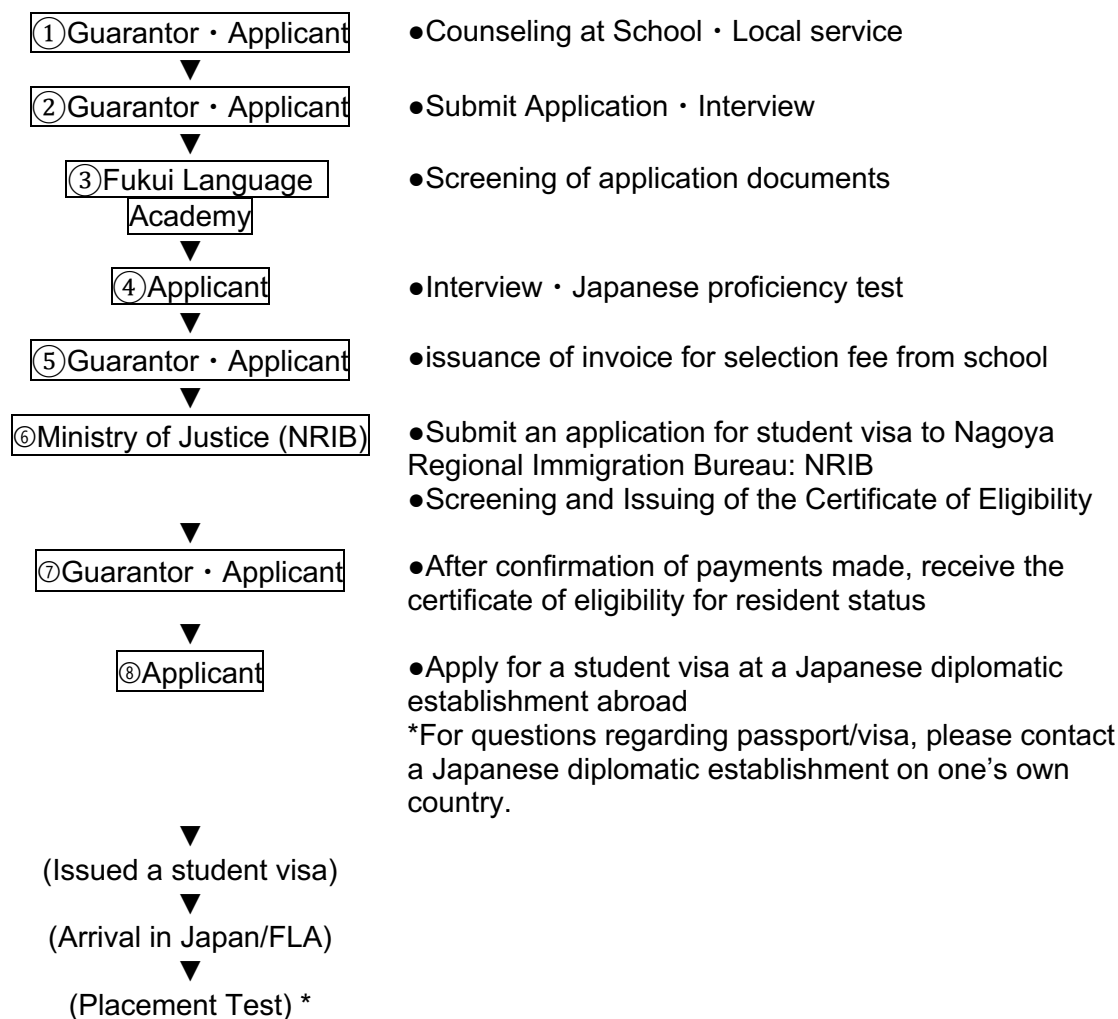
(4) Tuition must be paid by the required date. If payment is not made by the required date, the student will not be admitted to the course.

(5) The paid entrance fee is non-refundable.

(6) If an applicant declines admission before entering Japan, the tuition and fees for teaching materials and equipment will be refunded to the designated account. In such cases, the recipient will be responsible for any bank transfer or overseas remittance fees.

(7) In principle, tuition and materials/facilities fees are non-refundable if a student withdraws after entering Japan or during the course of enrollment.

9. Application Process



*Admitted students should come to Japan 6 days before the school start.

*If a student comes to school later than the first day of school, his/her student permission would be canceled.

*Designation of classes will be based on the student's Japanese level, which will be determined by the Placement Test, as well as his/her purpose of learning.

10. **Necessary Documents for Application**

• **APPLICATION FOR STUDENT VISA**

The applicant should submit the following documents below

	Documents	Details
1	Photos	Four pieces 4cm x 3cm photos (should be taken within 3 months, without hats.)
2	A copy of their passport	
3	Application Form	<ul style="list-style-type: none"> - If the applicant irregularly went to school, he/she needs to provide a proof of his/her academic background, as well as a reference letter from the school. - Write detailed reasons of study at Fukui Language Academy. - If an applicant, who graduated high school or university in their home country, is currently studying Japanese over 20 hours and five days a week at a Japanese language school, please check occupant as 'A student' on the application. - An application should be written or typed
4	Original certificate of degree/diploma	<ul style="list-style-type: none"> -The applicant should provide the original copy of their Diploma which will serve as proof of his/her latest academic background. -If he/she graduated university in China, he/she should ask his/her school to send the documents to Fukui Language Academy directly
5	Transcript of Records (TOR) *For Chinese applicants only*	<p>For Chinese applicants who took a National higher-level education entrance examination, he/she needs to submit its transcript of records (TOR) and a copy of the results of the National higher education entrance examination.</p> <p>If an applicant is an undergraduate of a university, he/she needs to ask their university's faculty of education to send the TOR to Fukui language school directly.</p>
6	Certificate of any Japanese examination.	Ex: JLPT, J-TEST, NAT-TEST, GNK etc.
7	Certificate of Employment	<p>* For currently employed applicants*</p> <p>The applicant shall send a Certificate of Employment with job descriptions. If he/she is planning to return to his/her previous workplace, please explain it on the verification.</p>

PRESENCE OF A FINANCIAL SPONSOR

In case the Applicant has a financial sponsor, the financial sponsor needs to submit documents below

<The sponsor lives out of Japan>

	Documents	Details
1	Sponsor's letter of financial support	
2	Birth Certificate	
3	A document/certificate that will serve as proof of the relationship between the applicant and sponsor.	*As a rule, the sponsor must be a close relative (until the third-degree relative). In other cases, please contact us in advance. *For Chinese Applicants, provide a notarized family relation certificate *For Taiwanese Applicants, a certificate of all family registered matters *For Korean Applicants, provide a family relationship certificate.
4	Tax certificate / Income certificate	For the last 3 years Any certificated that shows the sponsor's amount of income.
5	Certificate of sponsor's bank statement (for the last 3 years)	If there is no transaction record for the past 3 years or if there are extremely few transactions, a certificate of fund formation process is required.

<The sponsor lives in Japan>

	Documents	Details
1	Sponsor's letter of financial support	
2	Bank Statement Certificate (for the last 3 years)	
3	Certificate of resident tax where the amount of income is indicated (for the last 3 years)	If there is no transaction record for the past 3 years or if there are extremely few transactions, a certificate of fund formation process is required.
4	Proof of Occupation	Employee . . . Certificate of employment Employee: Executive Business Profile Self employed A copy of business license
5	Certificate of residence which indicates all family members' name	If there is no transaction record for the past 3 years or if there are extremely few transactions, a certificate of fund formation process is required.

6	A document/certificate that will serve as proof of the relationship between the applicant and sponsor.	*As a rule, the sponsor must be a close relative (until the third-degree relative).
7	Tax certificate (indicates the amount of income on the certificate)	

NO FINANCIAL SPONSOR

< If the applicant will settle all the expenses by him/herself >

	Documents	Details
1	A personal bank statement certificate	Documents that prove the person's assets
2	Certificate of resident tax where the amount of income is indicated (for the last 3 years)	If there is no transaction record for the past 3 years or if there are extremely few transactions, a certificate of fund formation process is required.
3	Certificate of Employment	
4	Tax certificate (indicates the amount of income on the certificate)	
5	Letter of financial support	

< If the applicant will settle the expenses by a scholarship >

	Documents	Details
1	A certificate of an amount of scholarship and the name of the institute.	Received scholarship from a company/ organization
2	Documents of the scholarship rules and the corporate profile.	
3	Document of explanation how the applicant got the scholarship	
4	List of students who has received the scholarship before.	

Other considerations

1. Documents have to be in Japanese / translated into Japanese.
2. Listed above may or may not be the only documents needed. In some cases, an applicant needs to submit other type of documents to us.
3. If an applicant cannot provide any of the documents listed above, please feel free to contact us.
4. Please do not submit outdated/expired certificates/documents.
5. The name and address of an institute/company should be stated on a document
6. If necessary, the applicant should keep a copy of all the documents.

APPLICATION FOR STUDENT VISA IS UNNECESSARY

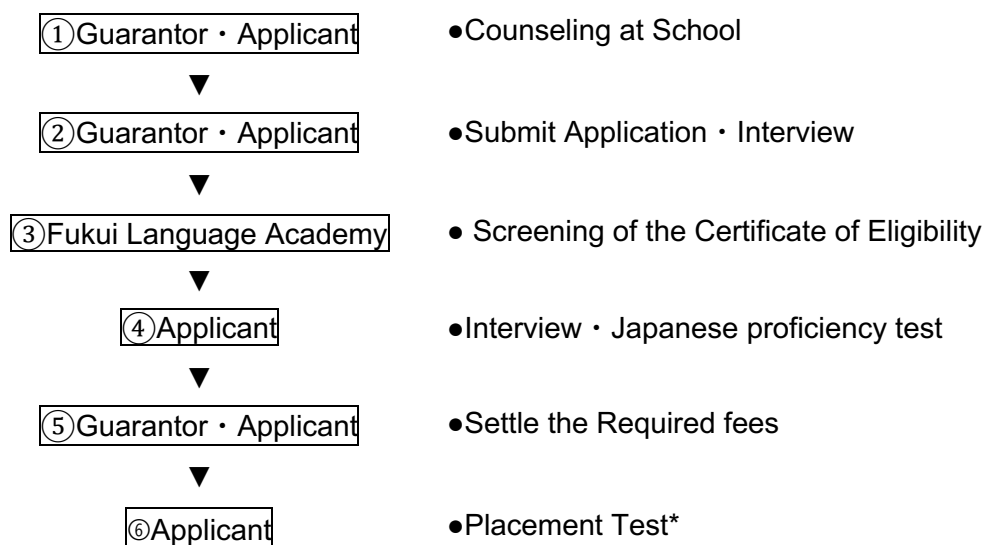
1. The application periods

School Admission Date	Application period
April 2024	9/1/2022 – 3/31/2023
July 2024	1/1/2023 – 6/30/2023
October 2024	3/1/2023 – 9/30/2023

2. Required Fees: Japanese Currency 円

Course length	Entrance Fee	Text cost	Facilities cost	Tuition Fee	Total
One month	11,000	4,600	4,600	66,000	86,200
2 months		9,200	9,200	113,200	142,600
3 months		14,000	14,000	198,000	237,000
6 months	55,000	27,500	27,500	396,000	506,000
1 year		55,000	55,000	792,000	902,000
1 ½ years		82,500	82,500	1,188,000	1,353,000
1 year 9 months		96,250	96,250	1,386,000	1,578,500
2 years		110,000	110,000	1,584,000	1,804,000

3. **Application Method**



4. **Necessary Documents for Application**

	Documents	Details
1	Application Form	
2	Original certificate of degree/diploma)	
3	Two pieces of photo	4cm x 3cm photo (should be taken within 3 months, without hats.)
4	Copy of passport	
5	Copy of residence card / Certificate of Alien Registration.	

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